

SECTION: LEGISLATIVE

SUBJECT: NOTICE OF MEETING CHANGE

Original Resolution No.: 94-01-25
Revision Resolution No. 96-06-15
Revision Resolution No.: 00-10-05

Revision Resolution No.: 03-10-35

Notice of Meeting Change Policy

It is the policy of the County of Warner to notify the public in a manner as specified and deemed appropriate by the County Council as per the directive outlined in Section 195 and 196 of the Municipal Government Act, Chapter M-26.1, 1994.

Guidelines

1. The Council has designated the first and third Tuesday of each month for the regular scheduled Council meeting, starting at 9:00 a.m. at the County Office in the Village of Warner.
2. The Council has designated the second Tuesday of each month for the scheduled Planning, and Parks starting at 9:00 a.m. at the County Office in the Village of Warner, if necessary. These meetings will immediately follow the Ag Service Board meeting and will follow each other and the starting times will be dependent upon the length of the business conducted at each meeting. These meetings may be held on the first or third Tuesday if required. The Ag Service Board will be scheduled for the second Tuesday of each month starting at 9:00 a.m. at the County office in the Village of Warner.
3. If the Council changes the dates, time or place of any of the regularly scheduled Council or Committee meetings, at least 24 hours notice of the changes will be given to the appropriate members of Council, Council Committees and the public as per the Municipal Government Act and this policy.
4. If the Council or a Council Committee calls a non-regular scheduled meeting, a minimum notice of 24 hours will be given to the public.
5. Notice of change of date, time or place of a Council or Council Committee meeting to the public is sufficient if the notice is given in a manner as specified by Council and that notice is deemed to be met by following any one or more of the following:
 - a. A written notice will be posted on the front door of the County Office in the Village of Warner, at least 24 hours before the Council or Committee meeting begins.
 - b. A radio announcement of the meeting change will be made on one of the local radio stations.
 - c. A notice will be posted at each Post Office in the communities of Raymond, Stirling, New Dayton, Wrentham, Warner, Milk River and Coutts, if postal regulations allow it and facilities are available.
 - d. If it can be coordinated and time lines allow it, the notice of change can be published in the local newspaper.